

Overview of a Day's Reading or Writing Workshop

WORKSHOP COMPONENT	TIME FRAME	LOGISTICS	TEACHER	STUDENTS
MINILESSON	Less than 10 min.	The teacher gathers students in the meeting area next to their partners	Whole-group instruction <ul style="list-style-type: none"> • Connection • Name the teaching point • Teaching • Active Engagement (guided practice) • Link to the work students will do 	Listening, then actively engaged in applying new learning
INDEPENDENT READING AND WRITING CONFERRING AND SMALL-GROUP WORK	35–45 min.	Students find comfortable spots to read or write	One-on-one and small-group teaching <ul style="list-style-type: none"> • Circulate • Observe • Question • Listen • Coach • Demonstrate • Reinforce the minilesson • Encourage 	Practicing strategies learned throughout the unit, working independently or with partners
MID-WORKSHOP TEACHING	3–5 min. (during independent reading and writing time)	Students' eyes are on the teacher	Extends the minilesson or reminds students of ongoing habits	Pausing to reflect, then refocusing to resume reading or writing
SHARE	3–5 min.	The teacher gathers students in the meeting area or calls for their attention while they remain at their reading or writing spots	Sets students up to share and celebrate the work they did that day	Sharing their learning with partners or the whole group